Guilford County Continuum of Care Update

Objective:

- Develop a general understanding of the designation and role of the CoC Lead

- Provide an update on our "current" and "future" state in the designated role of Collaborative Applicant/Lead

- Highlight essential "duties" and resource considerations for future collaboration with the Guilford County CoC

- Provide an overview of strategic interest in effort to strengthen the CoC and relevant operational resources

Core CoC Designations

HUD has established **3 primary responsibilities** for a CoC: <u>Per the CoC 24 CFR 578 Interim Rule</u>

- **Operate the CoC** (establish governance procedures (CoC board, committees); establish and maintain written standards documents; prepare and submit applications for federal funds for services; coordinate use of federal and other funding sources; ensure efficient, effective use of funds including monitoring programs for compliance with standards)

- **Designate a Homeless Management Information System (HMIS) and Lead Agency** (select an HMIS software system and lead agency to manage the system)

- **Designate Collaborative Applicant (CA) –** The County CoC CA Team primary role is to support the work of the Guilford CoC (NC-504). Duties are assigned in a MOU reviewed and renewed annually by the CoC and the County

  - ***Plan for the CoC*** *(coordinate and implement a system based on the local community needs; monitor demand (PIT) and service gaps; select collaborate applicant; oversee CoC operations)*

Our "Current State" as CoC Collaborative Applicant

Current Duties as the Collaborative Applicant (CA)

- The CA's primarily responsibility is preparing and overseeing applications for HUD funding targeted to homelessness. Current grants include State ESG and HUD NOFO and each grant process includes:

- Establishing and communicating priorities for funding projects with in the CoC's area

- Conduct the Point-In-time Count at least biennially

- Conducting a local competition process with an RFA, rating & ranking of submitted applications, and the CoC's selection of applicants to be funded

- Gathering information for and writing the actual grant application(s)

- Provide navigation services to community members, agencies, state and local partners consultation as well as to local HUD field office

- The CA also monitors grant funded programs for:
  - Compliance with HUD (to ensure program components and the use of assistance)
  - Ensure programs are using the grant funds for eligible cost
  - Provide Technical Assistance to local agencies and the CoC members

The County is appointed CA by the CoC Board, performance is monitored annually

Our "Current State" as CoC Collaborative Applicant

"Other duties as assigned" – as CA, the County is also responsible for but not limited too:

- Serving on the CoC Board and its Executive Committee in an ex-officio, non-voting capacity
- Create, maintain, and monitor all social media, website, and communication of the behalf of the CoC
- Provide Community Awareness of the CoC and coordinate efforts with community members and non-CoC partners
- Serving in a clerk capacity to the CoC including but not limited to:
  - Maintaining an annual calendar of and noticing Board, Committee, and CoC Membership meetings
  - Preparing, publishing, and retaining copies of meeting minutes and other materials
  - Retaining and publishing official membership lists for the Board, Committees, and the CoC Membership as provided by the CoC Secretary and Membership Committee
  - Coordinate and provide mandated trainings and participate in community events on the behalf of the CoC
  - Provide an On-Boarding Process for all CoC Members and CoC Board Members as well as retain records of recruitment efforts of new member agencies
  - Develop and maintaining current copies of conflict-of-interest statements from member agencies
- Participate in other CoC committees and meetings, as a liaison to provide appropriate advice to the CoC as a subject matter expert on HUD grant requirements and procedures.

# Our "Current State" as CoC Collaborative Applicant

"Other duties as assigned" – as CA, the County is also responsible for but not limited too:

- Develop and maintain a communitywide process involving the coordination of homeless providers, victim services provider, faith-based organizations, government, businesses, advocates, public housing agencies, school district, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, VA, and people with lived experiences

- Coordinate efforts regarding Emergency Services, municipalities about extreme weather that could affect those that are unsheltered

- Sustaining and maintaining the CoC System for NC-504. Consultation and the development of MOU/MOA with agencies/entities that provide services to those that are experiencing homelessness

- Data Analysis of the CoC System and ensuring metrics are being met by recipients and sub-recipients. Review and approve data submission for the CoC in collaboration with the HMIS Lead Agency

- Consultation for County Departments who interface and/or offer services to those experiencing or at-risk of homelessness

- Provide navigation and consultation to community members, service providers, state and local government entities, as well as the local field office of HUD to ensure appropriate services delivery and needs of the community are being address

- Develop and maintain policies and procedures that governs the CoC in accordance with HUD regulations and laws for the identified population

- Liaison for Strategic Planning and ensuring a Gaps Analysis is completed annually

Our "Current State" as CoC Collaborative Applicant

	FY 2024 Actual	FY 2025 Adopted	FY 2026 Base Request	CoC Specialists ARPA to Co $	FY 2026 Total
General Fund					
Expenses	**$ 215,519**	**$ 232,262**	**$ 262,836**	**$ 320,127**	**$ 582,963**
Personnel	152,187	144,104	152,628	320,127	472,755
Operating	63,332	88,158	110,208	-	110,208
Revenues	**$ 91,996**	**$ 150,857**	**$ 177,898**	**$ 32,213**	**$ 210,111**
Federal/State Funds	91,996	150,857	177,898	32,213	210,111
Net County Funds	**$ 123,523**	**$ 81,405**	**$ 84,938**	**$ 287,914**	**$ 372,852**
Positions					
General Fund	**1.00**	**1.00**	**1.00**	**3.00**	**4.00**
CoC Program Manager	1.00	1.00	1.00	-	1.00
CoC Specialist	-	-	-	3.00	3.00
Comm. Dev. Fund (ARPA)	**3.00**	**3.00**	**3.00**	**(3.00)**	**-**
CoC Specialist	3.00	3.00	3.00	(3.00)	-
Total Positions	**4.00**	**4.00**	**4.00**	**-**	**4.00**

"Future State" & Strategic Interest
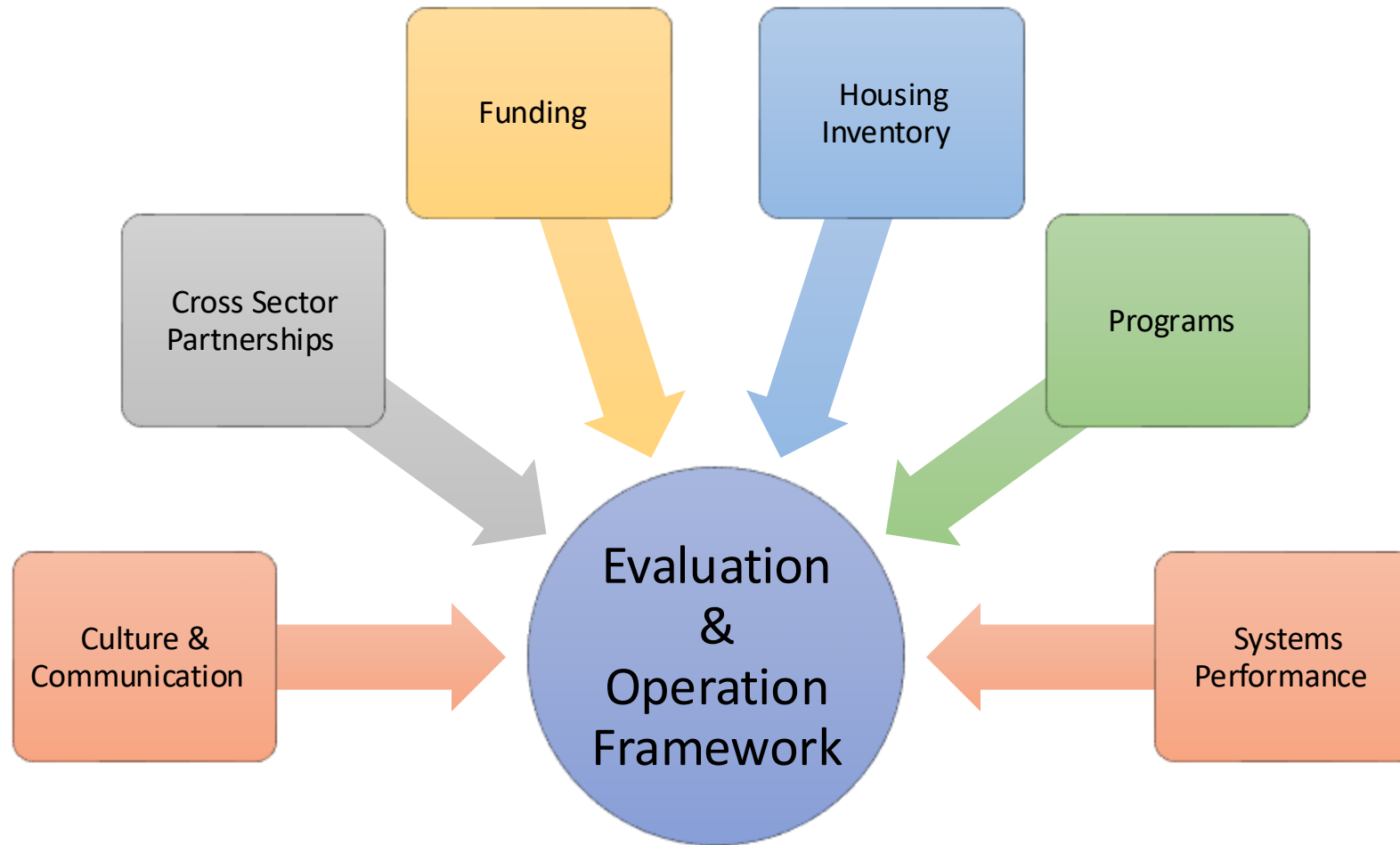
"Future State" & Strategic Interest

Countywide Strategic Plan*	Adopt a Collaborative Leadership Framework	Those with Lived Experience as Leaders*

Culture & Communication

MOU/MOA with Key Stakeholders*	Engagement with the Civic & Philanthropic Community*	Policy & Data Directed (Best Practice & Data Integration)*	Performance-based Contracts & Funding Alignment**

Cross Sector Partnerships

"Future State" & Strategic Interest

Establish a "Braided" Funding Plan**

Cross-jurisdictional Priorities & Funding Alignment**

Implement Land Trusts & Housing Funds to Promote Affordability

Funding

Increase Capacity of Supportive Housing**

Full Implementation of "Housing First" Principles*

Alternative Housing (Tiny or Host Homes & Workforce Housing)

Reuse Plans for Lots and Dilapidated Buildings. Leverage New Market Tax Credits

Rent Reasonableness & Landlord Engagement

Housing Inventory

Our "Future State" as CoC Lead/Collaborative Applicant

Administrative - Clerical - Auditing - Strategic Planning - Communication - Leadership & Engagement

- Act as a **designated** representative of Guilford County Continuum of Care (CoC), the CoC Lead is responsible for **executing the strategic and operational workplan** in partnership with various stakeholders.

- **Support partnership agreements** between the entities designated as Collaborative Applicant, Coordinated Entry, Homeless Management Information System (HMIS) lead and publicly funded CoC partners.

- **Sustain intentional collaboration** with the Guilford County CoC members and community stakeholders that are strategically aligned to promote excellent service delivery, policy adherence and sustainability.

- Provide year-round **strategic and project planning, administrative support**, technical assistance, and oversight of the CoC's committees based on the U.S. Department of Housing and Urban Development (HUD) policy guidelines and best practice guidance.

- **Ensure annual benchmarks are achieved and monitor programs** based on a collective impact and supportive leadership approach. The CoC leads workplan will be co-developed by the Guilford County Continuum of Care and.

- **Act as a subject matter expert** and spokesperson on homelessness for community and media engagements in partnership with the CoC board and partners.

Our "Future State" as CoC Collaborative Applicant

	FY 2024 Actual	FY 2025 Adopted	FY 2026 Base Request	CoC Specialists ARPA to Co $	Homeless Svcs Department	FY 2026 Total
General Fund						
Expenses	$ 215,519	$ 232,262	$ 262,836	$ 320,127	$ 255,365	$ 838,328
Personnel	152,187	144,104	152,628	320,127	240,365	713,120
Operating	63,332	88,158	110,208	-	15,000	125,208
Revenues	$ 91,996	$ 150,857	$ 177,898	$ 32,213	$ -	$ 210,111
Federal/State Funds	91,996	150,857	177,898	32,213	-	210,111
Net County Funds	$ 123,523	$ 81,405	$ 84,938	$ 287,914	$ 255,365	$ 628,217
Positions						
General Fund	**1.00**	**1.00**	**1.00**	**3.00**	**3.00**	**7.00**
CoC Program Manager	1.00	1.00	1.00	-	-	1.00
CoC Specialist	-	-	-	3.00	2.00	5.00
Homeless Services Director	-	-	-	-	1.00	1.00
Comm. Dev. Fund (ARPA)	**3.00**	**3.00**	**3.00**	**(3.00)**	**-**	**-**
CoC Specialist	3.00	3.00	3.00	(3.00)	-	-
Total Positions	**4.00**	**4.00**	**4.00**	**-**	**3.00**	**7.00**

Next Steps

1st Draft from Guilford County CoC (February - March 2025)

Guilford County Internal Review (March 2025)

Guilford County CoC Final Review & Approval (April 2025)

Guilford County Board of County Commissioner Requested Action (May 2025)

MOU Execution (June 2025)