

**MINUTES OF BOARD OF COUNTY
COMMISSIONERS
OF GUILFORD COUNTY**

Greensboro, North Carolina
August 3, 2017

The Board of County Commissioners met in a duly noticed regular meeting on August 3, 2017 at 5:30PM in the Commissioners' Meeting Room, 301 W. Market St., Greensboro, North Carolina.

PRESENT: Melvin "Skip" Alston, Alan Branson, Kay Cashion, Carolyn Q. Coleman, Hank Henning, Jeff Phillips, Justin Conrad, Marty Lawing, County Manager, Mark Payne, County Attorney,

ABSENT: J. Carlvena Foster, Alan Perdue

ALSO PRESENT: None.

I. INVOCATION

Board Chaplin, Ben Chavis, offered the invocation

II. PLEDGE OF ALLEGIANCE

Chairman Phillips led those present in the Pledge of Allegiance

III. WELCOME AND CALL TO ORDER

Chairman Phillips called the meeting to order at 5:40PM.

IV. SPEAKERS FROM THE FLOOR

1. Cindy Hayworth spoke on behalf of the state capital foundation. She noted that on the 17th of July that Commissioner Cashion was awarded the Governor's Award of the Order of the Long Leaf Pine. She noted that Commissioner Cashion served on the State Capital building renovation for 25 years. She noted that for the past seven years Commissioner Cashion was president, she had raised substantial donations to renovate and rehabilitate the Capital building.

2. Keith Brown, High Point resident, spoke to North Carolina public notice laws. He spoke in favor of electronic notices and improved methods of publication that are cost effective.

3. Julie Sanders thanked staff for their willingness to listen to residents' concerns regarding trail design. She hoped that the relationships built with the county could be maintained as the property opens. She urged those that use the preserve to respect the adjoining property owners.
4. Afrique Kilimanjaro, managing editor of the Carolina Peacemaker, spoke in opposition to the proposed resolution in support of modernizing public notices. She noted that not all residents have access to online services, and a move forward could create a technology divide.
5. Tracy Pegram, Summerfield resident, shared that they had requested an amended land use plan for the town of Summerfield. She stated that are requesting an amendment to the zoning plan to only allow one unit per 60sq. ft. She stated that they have secured over 1900 signers of the petition.
6. Wayne Crawford, Summerfield resident, referenced the last county ground water study by the USGS. He stated that the survey is 20 years old. He spoke to the criteria studied, and the specificity of the survey to only Guilford County.
7. Daniel Finnegan, publisher of the News and Record, spoke in opposition to removing publications from newspapers. He urged that having an independent third party to ensure transparency. He noted that the newspapers were changing and placing their notices online as well and were creating a searchable component to their systems.

V. PRESENTATIONS

1. 2017-269 RECOGNIZE COMMISSIONER KAY CASHION ON HER ACHIEVEMENT OF RECEIVING THE ORDER OF THE LONG LEAF PINE AWARD

Legislation Text

Chairman Phillips recognized Commissioner Cashion on her achievement in receiving the Order of the Long Leaf Pine Award. He recognized the efforts of Commissioner Cashion as going above and beyond to serve the citizens of Guilford County. Phillips reviewed some of Cashion's greatest accomplishments during her years of services including her work with Mental Health services, the County's Citizens' Academy, and the Guilford County Family Justice Center.

Commissioner Cashion thanked the Chairman and her fellow commissioners for recognizing her.

2. 2017-255 RESOLUTION IN SUPPORT OF MODERNIZING THE PUBLICATION OF LEGAL ADVERTISEMENTS AND PUBLIC NOTICES IN GUILFORD COUNTY

To adopt resolution in support of modernizing the publication of legal advertisements and public hearing notices in Guilford County.

Legislation Text

Commissioner Henning read the resolution into the record. He noted that this has been a legislative priority for the North Carolina Association of County Commissioners. He shared that this bill allows government more options while expanding transparency.

Commissioner Coleman expressed concerns with the County's senate representation. She noted that the bill has been vetoed by the Governor. She spoke to the negative impact the bill could potentially have on citizens who cannot afford the technology to access online records. Coleman stated that she would not be supporting the resolution.

Commissioner Cashion noted that while it is true that for years the North Carolina Association of Counties has been in support of filing electronic notices and not paying for notices. Cashion spoke in support of print newspaper. She noted that there would need to be additional work on the website if this is indeed overturned.

Commissioner Alston stated that the resolution is premature as the matter has been vetoed, and is not yet law and that the matter should be tabled until that time.

Motion was made by Justin Conrad, and seconded by Alan Branson to adopt TO ADOPT RESOLUTION IN SUPPORT OF MODERNIZING THE PUBLICATION OF LEGAL ADVERTISEMENTS AND PUBLIC HEARING NOTICES IN GUILFORD COUNTY.

VOTE: **Motion carried 4 - 3**
AYES: **Alan Branson, Hank Henning, Jeff Phillips, Justin Conrad**
NOES: **Melvin "Skip" Alston, Carolyn Q. Coleman, Kay Cashion**

VI. CONSENT AGENDA

Motion was made by Justin Conrad, and seconded by Alan Branson to adopt VI. CONSENT AGENDA

VOTE: **Motion carried 7 - 0**
AYES: **Melvin "Skip" Alston, Alan Branson, Carolyn Q. Coleman, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion**
NOES: **None**

A. BUDGET AMENDMENTS

1. 2017-261 COOPERATIVE EXTENSION YOUTH PROGRAM FUNDING

Approve an increase in Other Revenues by \$3,400 and increase the FY 2017-18 Cooperative Extension Service budget by the same amount to reflect the deferred revenue received from the High Point Community Foundation for garden & nutrition education in classroom and community cooking and summer camps in partnership with local recreation centers.

[Legislation Text](#)

2. 2017-260 USDA LOCAL FOODS PROMOTIONAL GRANT

Approve an increase in Federal/State revenues by \$40,000 and increase the FY 2017-18 Cooperative Extension Service budget by the same amount to reflect the carry forward of the USDA Local Foods Promotional Grant.

[Legislation Text](#)

3. 2017-267 APPROPRIATION TO FAMILY JUSTICE CENTER FOR CAMP HOPE GUILFORD COUNTY - \$25,000

Approve an increase of \$25,000 in Appropriated Fund Balance and increase the FY 2017-18 Family Justice Center budget by the same amount to cover camper and counselor fees, in addition to other expenses associated with the operation of the August 2017 Camp HOPE program in Guilford County.

[Legislation Text](#)

B. CONTRACTS

1. 2017-259 AMEND INTERLOCAL AGREEMENT ON TAX COLLECTION BETWEEN GUILFORD COUNTY AND THE CITY OF HIGH POINT

Approve, in substantial form, an amendment to contract #4210-07/16-004, an "Interlocal Agreement on Tax Collection" between Guilford County and the City of High Point to collect on tax liens in the same manner as ad valorem taxes.

[Legislation Text](#)

[HIGH POINT ILA Tax Addendum 7-17-17 \(final\)](#)

C. MISCELLANEOUS

1. 2017-254 RESOLUTION APPOINTING JAMESTOWN REVIEW OFFICERS UNDER G.S. 47-30.2

Appoint Jamestown Review Officers Under G.S. 47-30.2

[Legislation Text](#)

JAMESTOWN RESOLUTION APPOINTING REVIEW OFFICERS

[Request for Review Officers \(002\)](#)

2. 2017-257 BUDGET AMENDMENT REPORT FOR BUDGET AMENDMENTS PROCESSED UNDER THE AUTHORITY GRANTED TO THE COUNTY MANAGER IN THE FY 2017-18 BUDGET ORDINANCE

Receive Budget Amendment report for budget amendments processed under the authority granted to the County Manager in the FY 2017-18 Budget Ordinance in the amount of \$250,000.00

[Legislation Text](#)

[Budget Amends Report - 2017-08-03.pdf](#)

3. 2017-175 APPROVAL OF THE MINUTES

Approve the following sets of Minutes:
06/13/2017 Joint Capital/Facilities Planning Committee Guilford County Board of Education and Board of Commissioners
07/13/2017 Regular Meeting

[Legislation Text](#)

[dm071317](#)

[com61317](#)

VII. PUBLIC HEARINGS

1. 2017-258 GUILFORD COUNTY DEVELOPMENT ORDINANCE AMENDMENT (TEXT AMENDMENT CASE # 17-06-GCPL-03089)

Hold Public Hearing and approve Text Amendment Case #17-06-GCPL-03089 to the Guilford County Development Ordinance to eliminate all references to the Environmental Review Board (ERB) and transfer approval authority to the Guilford County Planning Board.

[Legislation Text](#)

[TEXT AMENDMENT CASE # 17-06-GCPL-03089](#)

Chairman Phillips reviewed the hearing proceedings with those in attendance.

Leslie Bell reviewed the text amendments with the changes to the Board of Adjustment.

Chairman Phillips opened the floor to proponents. There were no proponents to be heard. Chairman Phillips opened the floor for opponents. There being none the public hearing was closed.

Motion was made by Melvin "Skip" Alston, and seconded by Hank Henning to adopt Hold Public Hearing and approve Text Amendment Case #17-06-GCPL-03089 to the Guilford County Development Ordinance to eliminate all references to the Environmental Review Board (ERB) and transfer approval authority to the Guilford County Planning Board.

VOTE:	Motion carried 7 - 0
AYES:	Melvin "Skip" Alston, Alan Branson, Carolyn Q. Coleman, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion
NOES:	None

VIII. NEW BUSINESS

1. 2017-249 HOLD SECOND READING TO CONSIDER ADOPTION OF ORDINANCE AMENDMENT TO CHAPTER 3 - ALCOHOLIC BEVERAGES

Approve Ordinance Amendments, attached hereto, to Chapter 3 - Alcoholic Beverages, of the Guilford County Code of Ordinances to implement the Provisions of Session Law 2017-87, Senate Bill 155.

[Legislation Text](#)

[Chapter 3 ALCOHOLIC BEVERAGES ORIGINAL.pdf](#)

[Chapter 3 - ALCOHOLIC BEVERAGES - REVISED](#)

[Senate Bill 155](#)

County Attorney Mark Payne outlined that a second vote on the resolution was necessary as it did not pass unanimously during the first reading. He noted that the changes to allow alcoholic beverage sale to move from 12:00PM on Sundays to 10:00AM. He noted that procedural County ordinances require a second reading and vote if the ordinance does not pass unanimously.

Motion was made by Justin Conrad, and seconded by Alan Branson to adopt Approve Ordinance Amendments, attached hereto, to Chapter 3 - Alcoholic Beverages, of the Guilford County Code of Ordinances to implement the Provisions of Session Law 2017-87, Senate Bill 155.

VOTE: Motion carried 6 - 1
AYES: Melvin "Skip" Alston, Alan Branson, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion
NOES: Carolyn Q. Coleman

2. 2017-235 CONTRACTS FOR PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES FOR THE FACILITIES DEPARTMENT

Approve six (6) Price Only Contracts for Professional Architectural & Engineering Services for the Facilities, Property Management & Parks Department. Contracts effective September 1, 2017 for a term of two (2) years with three (3) one-year renewal options.

[Legislation Text](#)

[Event 577 MWBE Agenda Memo](#)

[MWBE Submittal Summary](#)

Robert McNiece, Director of Facilities, Property Management, and Parks Department, reviewed the outreach efforts to expand notice of the RFQ to ensure MWBE participation. He noted that two of the six successful firms are HUB certified. He discussed the status of securing additional African American architects to our listing. Mr. McNiece stated that they have tried to work within that community. He stated that they have made contact with some of the smaller firms and are working to modify the requirements for more participation of African American architects.

Commissioner Coleman thanked staff for their beginning to move toward an increased outreach effort among the African American architect community. She expressed concern that while six of the architects selected were MWBE, none were African American. She noted that there was a perception of a barrier in this regard, and spoke to overcoming that barrier so that African American bid were considered despite previous County efforts.

Commissioner Alston thanked staff for removing the requirement of having two architects to qualify for the bid. He echoed Commissioner Coleman's concerns to encourage additional African American representation. He stated that as a result he would not be able to support the list as presented. Alston questioned the threshold of 500K for projects that only require one architect in the firm.

County Manager Lawing stated that in eliminating the requirement does increase the opportunity to secure more bids from African American firms. He noted further that the RFQ was submitted to 150 firms throughout the state to which only seven firms responded. He noted the five were from Greensboro and was from Winston-Salem, NC. Lawing noted that since the County does not disclose the details of the projects up for bid could clarify why so few firms from the around region submitted. He stated that only local firms responded to the RFQ.

Alston noted that the County's past practices potentially created barriers for additional firms to apply. He stated that many African American firms refused to apply as they were refused the bid. Alston spoke to the 500K limit on project costs.

McNiece stated that 90 percent of the projects for the County were under 500K. He noted that they encouraged single architect firms to partner with other firms to provide contingencies in the event of an incident where the single architect was unable to complete the project ensuring that another architect was present to take responsibility for the project. McNiece stated that they were looking at the teaming effort as a viable path to garner more interest among smaller firms.

Commissioner Coleman questioned the number of times throughout McNiece's tenure with the County had he experienced single architecture firms beginning projects and not completing them for one reason or another.

McNiece stated that over his career, particularly in long, multi-year projects, there were instances where architectural firms experience trouble and therefore work either stalls on the project, or is abandoned. McNiece cited death, illness, and bankruptcy as attributable forces that had led to a project being postponed or abandoned in the past.

Chairman Phillips clarified for the Board that the county could add or remove to the list of architectural firms at any time.

McNiece confirmed. He also noted that other projects were selected for different types of professional services throughout the year.

Commissioner Coleman shared that she would not be able to support the motion as she has not seen change in the past. She urged the County Manager to continue to review the status of the list.

Motion was made by Alan Branson, and seconded by Justin Conrad to adopt Approve six (6) Price Only Contracts for Professional Architectural & Engineering Services for the Facilities,

Property Management & Parks Department. Contracts effective September 1, 2017 for a term of two (2) years with three (3) one-year renewal options.

VOTE: **Motion carried 5 - 2**
AYES: **Alan Branson, Hank Henning, Jeff Phillips, Justin Conrad, Kay**
 Cashion
NOES: **Melvin "Skip" Alston, Carolyn Q. Coleman**

3. 2017-233 FINALIZE TRAIL SYSTEM DESIGN PLAN FOR RICH FORK
 PRESERVE

Approve the trail system design plan for the Rich Fork Preserve. Acknowledge that the County is willing to identify the KCI development and design as an in-kind match for the RTP grant.

[Legislation Text](#)

[Exh E 11x17 v12](#)

Robert McNiece introduced the item and spoke to the disparate versions of the plan over the past several months to appease all user-groups and adjoining property owners. He stated that they sought move the item forward tonight.

Commissioner Coleman requested that more information be presented before a vote could be ascertained.

Vice Chair Branson elaborated on the details of the Parks and Rec Board's adoption of the project.

Commissioner Coleman expressed concern for the size of the project, and cautioned that moving forward, more oversight be provided on like large projects.

Commissioner Henning thanked staff and the community for coming together for what will be a great asset to the community. He noted that this is for the community and has great hopes that it will be a wonderful property. He spoke to a property owner that required an easement in order for him to maintain access to his property.

McNiece stated that they have addressed those needs.

Commissioner Cashion echoed some reservations about the ability to look into greater details on the matter she questioned if public input was garnered and cautioned that she was not made aware of any outstanding issues regarding the plan.

Chairman Phillips thanked staff, all involved in the project.

Vice Chair Branson noted that this has been the most publicized open space property in the County. He stated that the County had done its due diligence, and although we cannot meet the wants of all citizens that the county has worked hard to compromise to secure a plan that is good for the community and residents.

Commissioner Alston spoke to the need for a work session in order to be brought up to speed on the item.

McNiece stated that he and his staff had come prepared to present the trail design.

Chairman Phillips suggested that a presentation happen tonight.

Commissioner Henning stated that much had been done to facilitate this project, and expressed favor for staff to present the trail.

McNiece reviewed the trail design.

Commissioner Coleman requested additional information concerning the trails and a delineation between the hiking and biking trails.

McNiece elaborated on the differences, and provided additional details concerning safety and trail etiquette

4. 2017-234 MEMORANDUM OF UNDERSTANDING WITH THE HIGH POINT PRESERVATION SOCIETY TO MAINTAIN THE HEDGECOCK FARM AT RICH FORK PRESERVE

Approve the MOU with the High Point Preservation Society.

[Legislation Text](#)

[HIGH POINT PRESERVATION SOCIETY INC - Contract - Clean copy with Attachments A-D - 7-10-2017](#)

Robert McNiece reviewed the Historic preservation proposal for the property, and introduced the president of the High Point Preservation Society, Benjamin Briggs.

Mr. Briggs spoke to the farm's eligibility to be included for national historic registration. He reviewed the proposal of the MOU and outlined the plans to leverage private funds to restore the site. He spoke to Karl Kessler, preservation contractor, who has done a great to ensure the farmstead will be preserved.

Commissioner Cashion expressed pleasure for the project. She noted that the High Point Preservation Society was the right group to be the stewards of the property. She thanked staff for their contributions.

Chairman Phillips thanked the members of the High Point Preservation society.

Motion was made by Alan Branson, and seconded by Kay Cashion to adopt Approve the MOU with the High Point Preservation Society.

VOTE: Motion carried 7 - 0
AYES: Melvin "Skip" Alston, Alan Branson, Carolyn Q. Coleman, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion
NOES: None

Robert McNiece reviewed the agenda item. He reviewed the map design as presented.

Commissioner Coleman asked if the Board would have time to discuss with the design firm.

Commissioner Branson reviewed that the proposal went to the Parks and Recreation Board and was approved unanimously. He stated that they have been working with all interested parties and seem to have consensus on the proposed trail plan.

Commissioner Coleman noted that while the Parks and Recreation Board had approved and adopted said project, this Board, however, is not fully aware of all of the details that led to the proposal.

Motion was made by Alan Branson, and seconded by Melvin "Skip" Alston to adopt Approve the trail system design plan for the Rich Fork Preserve. Acknowledge that the County is willing to identify the KCI development and design as an in-kind match for the RTP grant.

VOTE: Motion carried 7 - 0
AYES: Melvin "Skip" Alston, Alan Branson, Carolyn Q. Coleman, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion
NOES: None

IX. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.

1. 2017-214 APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Approve the listed appointments and reappointments to various Guilford County Boards & Commissions.

[Legislation Text](#)

[Dr. Bradford Lilley](#)

[JCPC Roster.pdf](#)

[Commissioner Cashion](#)

Chairman Phillips read the appointments.

Commissioner Coleman asked staff to provide additional notice of vacancies to the Board.

Motion was made by Melvin "Skip" Alston, and seconded by Alan Branson to adopt Approve the listed appointments and reappointments to various Guilford County Boards & Commissions.

VOTE:	Motion carried 7 - 0
AYES:	Melvin "Skip" Alston, Alan Branson, Carolyn Q. Coleman, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion
NOES:	None

X. COMMENTS FROM COUNTY MANAGER

County Manager Lawing asked that the Board to consider the addition of a work session on August 17th.

Chairman Phillips recommended it be held at 3:30PM on the 17th of August.

Commissioner Coleman questioned the agenda and what would be discussed.

Chairman Phillips noted that Boards and Commissions need be added to the agenda as well.

XI. COMMENTS FROM COMMISSIONERS

Vice Chair Branson recognized the Mayor of Gibsonville, Lenny Williams, and invited citizens to come out to Gibsonville 8AM to 12PM on Saturday, August 5.

Commissioner Alston thanked all those residents who participated in the national night out events. He shared his participation and shared that it was a great representation of community connectivity. Alston provided that he had six additional precincts to organize for district 8.

Commissioner Conrad recognized Stokesdale town council representative, Vickie White-Lawrence, and echoed congratulations for Commissioner Cashion for her award.

Commissioner Cashion provided an update on the NACO trip. She noted that next years' agenda will address economic needs as well as poverty in our communities. She shared that she was reappointed as vice-chair to the Justice and Public Safety Committee. Cashion provided an update on the Guilford Annual Stakeholders meeting set for August 31 at the Children's Home Society as to the status of Mental Health in Guilford County. She noted that the County has opened enrollment for the 2017 Guilford County Citizen's Academy.

Chairman Phillips noted the Family Justice Center will be hosting the County's first ever Camp Hope for children who are impacted by domestic violence. He noted that there is a need for help for sponsorships for some of these children.

XII. ADJOURN

Motion was made by Alan Branson, and seconded by Hank Henning to adopt XII. ADJOURN

VOTE:	Motion carried 7 - 0
AYES:	Melvin "Skip" Alston, Alan Branson, Carolyn Q. Coleman, Hank Henning, Jeff Phillips, Justin Conrad, Kay Cashion
NOES:	None

Meeting adjourned 7:27PM

Chairman

Clerk