



BUDGET, MANAGEMENT & EVALUATION

MEMORANDUM

Date: January 17, 2019

To: Board of County Commissioners
Marty Lawing, County Manager

From: Michael Halford, Budget Director

Subject: **Budget Amendment Report** (for budget amendments and transfers completed under the authority of the County Manager as granted in the Budget Ordinance)

Transfer from: County Administration – Manager’s Contingency \$12,972

Transfer to: Human Resources – Professional Services \$12,972

Transfer of funds from Manager's Contingency to Human Resources for outside administration of FMLA; this amount will be for expenses from March 1, 2019 through June 30, 2019 with FY 2020 expenses to be included in the FY 2020 budget.

Transfer from: Internal Audit – Regular Salaries \$19,720

Transfer to: Information Services – Professional Services \$19,720

Transfer of funds from Internal Audit to Information Services for the purpose of contracting with an outside vendor to perform a penetration test on the county's information technology systems.

All transfers listed herein were approved by the County Manager under authority granted in the FY 2018-19 Budget Ordinance, Section VIII.