



BUDGET, MANAGEMENT & EVALUATION

MEMORANDUM

Date: November 21, 2019

To: Board of County Commissioners
Marty Lawing, County Manager

From: Michael Halford, Budget, Management & Evaluation Director

Subject: **Budget Amendment Report** (for budget amendments and transfers completed under the authority of the County Manager as granted in the Budget Ordinance)

Transfer from:	Animal Services – Personnel Services	\$22,229
Transfer to:	Security – Building & Grounds Security	\$22,229

Transfer of funds from Animal Services to Security to pay for contract security. Payment of contract from Security is necessary to align with the indirect cost plan maintained by the Finance Department. This transfer moves lapsed salaries due to the use of contract security in lieu of hiring county security officers and does reflect a slightly lower total than the estimate provided to the Board as part of an animal services staffing request on September 5, 2019. This transfer is for 7 months of coverage (Nov to June).

All transfers listed herein were approved by the County Manager under authority granted in the FY 2019-20 Budget Ordinance, Section VIII.