



# Guilford County

301 West Market Street  
Greensboro, NC 27402

## Addendum Agenda - Final

### Board of Commissioners

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Thursday, December 18, 2025

5:30 PM

Second Floor, Old County Courthouse

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#### ADDENDUM

#### AMEND PUBLIC HEARING TO INCLUDE NAME OF COMPANY

#### VII. PUBLIC HEARINGS

*Proponents shall be heard first and shall be provided a total of twenty (20) minutes notwithstanding the number of persons desiring to be heard. Opponents shall be heard after the proponents and shall be provided a total of twenty (20) minutes notwithstanding the number of persons desiring to be heard. Each side will be allowed three (3) minutes in rebuttal.*

A. [2025-291](#) PUBLIC HEARING FOR CONSIDERATION OF AN ECONOMIC DEVELOPMENT INCENTIVE GRANT: HOFFMAN & HOFFMAN, LLC

**Background:** Pursuant to NCGS 158-7.1, a public hearing will be held to receive public input on the proposed allocation of funds for an Economic Development Incentive Grant to:

Hoffman & Hoffman, LLC in the amount of \$196,500. The company is considering leasing or purchasing a new location at 7910 and 7915 Triad Center Drive in Guilford County, for the purpose of manufacturing, in addition to other options within the United States. The Company anticipates creating 131 new jobs in Guilford County by December 31, 2030. The Commissioners will consider a job based economic development incentive in the amount of \$1,500 per job. The total projected investment if selected would be \$13,500,000.00 in real or personal property.

Guilford County's funding source will be the General Fund with the distributions in accordance with the County's Economic Development Investment Guidelines.

The Board of Commissioners intends to consider awarding an economic development investment grant; if approved, the County will make cash incentive grants pursuant to the County's Economic Development Investment Guidelines. The company is also requesting state and other local incentives before making a location decision. The local approval of incentives does not commit the company to locate in Guilford County; however, the cash grants are contingent upon, among other things, the company's entry into a local economic development agreement with Guilford County containing the obligations and agreements of the company and Guilford County.

**Requested Action:** Pursuant to NCGS 158-7.1, hold a public hearing and consider approval of an economic development incentive grant to Hoffman & Hoffman, LLC in an amount not to exceed \$196,500, to be paid over a period of 5 years; The Board finds that the project would stimulate business, and result in the creation of a substantial number of jobs in the County that pay at or above the average wage in the county; and upon approval, authorize staff to execute grant agreements, in accordance with terms and conditions of the

proposal, consistent with the County's economic development incentive policy and subject to all legal requirements.

**Sponsors:**

Marvin Price, Greensboro Chamber of Commerce

**ADD TO NEW BUSINESS**

**VIII. NEW BUSINESS**

- B. [2025-409](#) APPROVE MOU WITH GUILFORD COUNTY CONTINUUM OF CARE FOR GUILFORD COUNTY GOVERNMENT TO SERVE AS NC-504 HMIS LEAD AGENCY

**Background:**

Guilford County Government (the County) has, and continues to, serve as the Collaborative Applicant and Lead Agency for the Greensboro, High Point/Guilford County NC 504 Continuum of Care (CoC) since 2022. During this time, Partners Ending Homelessness (PEH) has served as Homeless Management Information System (HMIS) Lead Agency with responsibility for local management, operation, and support of the NC-504 HMIS system. Earlier this year, PEH notified the CoC that they planned to step down from the HMIS Lead Agency role effective October 1, 2025. The CoC conducted a RFP process to select a replacement organization to serve as HMIS Lead agency. On September 8, 2025, the CoC Board voted to recommend selection of the County for the role and on September 11, 2025, the CoC membership voted to formally approve the selection of the County.

CoC and County staff have worked together to assemble an MOU to designate the County as the HMIS Lead Agency. As HMIS Lead Agency, under the direction of the CoC, the County will be responsible for regular monitoring of the system, Technical Assistance to CoC agencies, and trainings for CoC agencies per HUD regulations and the contractual agreements with the CoC and Michigan Coalition Against Homelessness (MCAH), the CoC's HMIS software provider. This MOU will be for a period of 5 years. Both parties anticipate the agreement being reviewed on an annual basis or as needed. The County will also continue in its current CoC Lead / Collaborative Applicant role alongside this new HMIS Lead Agency role. At this time, the County is the only remaining party that needs to approve the MOU.

To accomplish the work of the HMIS Lead Agency, County staff plan to initially shift two existing CoC Program positions to focus on HMIS work as the roles of (a.) Local Systems Administrator (LSA) and (b.) Data Analyst. For continuity of operations, the data analyst will serve as the backup for the LSA and both positions will be responsible for ensuring the County fulfills its responsibilities in the MOU. Once the initial transition is complete, County staff plan to do a more comprehensive review of this work and identify

additional or modified capacity needed to complete and excel in this work to the standards needed by the CoC along with the CA / CoC Lead Agency work.

County staff have estimated the cost of this work to be approximately \$267,500. Funding will come from a combination of Emergency Solutions Grant (ESG) and CoC Notice of Funding Opportunity (NOFO) grants and existing County funds already budgeted for the CoC Program. Current awards from these grants total \$129,491 (\$55,963 ESG and \$73,528 NOFO). Local funds will provide the required local match of least \$18,382 or 25% of the NOFO funds plus the balance of funding for the program.

**Requested Action:** Approve the proposed Memorandum of Understanding with Guilford County NC 504 Continuum of Care (CoC) for the County to serve as the NC-504 HMIS Lead Agency for a term of five (5) years starting January 1, 2026 and ending December 31, 2031; authorize staff to sign ESG and NOFO grant agreements for HMIS grants; and amend the FY 2025-26 budget ordinance to increase Federal/State Funds by \$129,491 and increase the appropriation to County Administration by the same amount to reflect the ESG and NOFO grant awards.

**Budget Impact:** **Budget Ordinance Amendment**

General Fund

\$129,491 Increase in Federal/State Funds

\$129,491 Increase in Appropriation to County Administration

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:** Natalie Craver, Assistant County Manager for Successful People / HHS Director

**Attachments:** [HMIS MOU with Guilford County\\_Final\\_ivUpdate\\_12.11.25](#)

**REMOVE HEALTH & HUMAN SERVICES UPDATE**

## **IX. HEALTH AND HUMAN SERVICES UPDATE**

A. [2025-512](#) HEALTH AND HUMAN SERVICES UPDATE - PUBLIC HEALTH 2024 SOTCH REPORT

**Background:** NCDHHS requires local health departments to conduct a Community Health Assessment (CHA) every three to four years and submit a State of the County's Health (SOTCH) report during years between assessments. The 2024 State of the County's Health Report for Guilford County highlights progress on priorities identified in the 2023-2024 Guilford County CHA, and features changes in mortality and morbidity and emerging issues.

**Requested Action:** Receive HHS-Public Health Division State of the County's Health Update.

**Sponsors:** Courtney McFadden

**Attachments:** [2024 SOTCH FINAL 12.4.25](#)