

**MINUTES OF BOARD OF COUNTY  
COMMISSIONERS  
OF GUILFORD COUNTY**

Greensboro, North Carolina  
December 17, 2020

The Board of County Commissioners met in a duly noticed regular meeting on December 17, 2020 at 5:30PM, in the Commissioners' Meeting Room, 301 W. Market St., Greensboro; North Carolina.

**PRESENT:** Chairman Melvin "Skip" Alston, presiding; Vice Chairman J. Carlvena Foster (in at 5:50PM); Commissioners Alan Branson, Carly Cooke, Kay Cashion, James Upchurch and Alan Perdue. Commissioners Justin Conrad and Carolyn Q. Coleman participated via virtual communication.

**ABSENT:** NONE

**ALSO PRESENT:** County Attorney Mark Payne; Deputy County Manager Clarence Grier; Clerk to Board Robin Keller; Ariane Webb, Deputy Clerk to Board; Jessica Wolf; Deputy Clerk to Board; Worley Smith, Communications Manager; Dr. Iulia Vann, DHHS-Public Health Division Director; Don Campbell, Emergency Management Division Director; Captain Randy Sheperd, Sheriff's Office; Ben Chavis, Tax Director; Dan Durham, Facilities/Property Management/Parks Director; members of staff and media. Virtual participation was made available to members of the public and media.

**I. INVOCATION**

Board Chaplain Ben Chavis offered the invocation.

**II. PLEDGE OF ALLEGIANCE**

Chairman Melvin "Skip" Alston led those present in the Pledge of Allegiance.

**III. WELCOME AND CALL TO ORDER**

Chairman Alston welcomed those present and called the meeting to order at 5:40PM.

Commissioner Alan Branson led the Board in a moment of silence to honor the life of former Guilford County Board of Education member Paul Daniels.

Commissioner Alan Perdue led the Board in a moment of silence to honor the life of Master Corporal Norman Daye with the Sheriff's Office, who passed away from COVID-19 complications.

#### **IV. SPEAKERS FROM THE FLOOR**

There were no Speakers from the Floor.

#### **V. CONSENT AGENDA**

**Motion was made by Commissioner Alan Branson, and seconded by Commissioner Kay Cashion, to adopt the consent agenda.**

**VOTE: Motion carried 8 - 0**  
**AYES: Melvin "Skip" Alston, Alan Branson, Alan Perdue, Carly Cooke, Carolyn Q. Coleman, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**  
**ABSENT: J. Carlvena Foster**

#### **A. BUDGET AMENDMENTS**

1. 2020-410 REALIGNMENT OF FY 2020-21 JUVENILE CRIME PREVENTION COUNCIL (JCPC) FUNDING

Approve the attached revision to the Guilford County Juvenile Crime Prevention Council (JCPC) funding plan for FY 2020-21 reflecting an overall decrease of \$18,555 for the referenced programs.

[Legislation Text](#)

[2020-2021.Guilford County JCPC Funding Plan .REVISED.11.13.2020.pdf](#)

**B. CONTRACTS**

1. 2020-438 UNITED HEALTHCARE (UHC) STOP LOSS COVERAGE FOR 2021 PLAN YEAR

Authorize staff to enter into a price only contract with United Healthcare (UHC) for stop loss coverage for the 2021 plan year in the amount of \$46.13 per member per month to be effective January 1, 2021 for a term of one (1) year at an annual cost not expected to exceed \$1,526,165, with an optional one year renewal with same or better rate cap.

[Legislation Text](#)

[Stop Loss Bidders 2021.pdf](#)

[Guilford County Stop Loss Renewal Summary](#)

2. 2020-450 PURCHASE OF GUARDIAN RFID SYSTEM FOR DETENTION CENTERS

Approve purchase of Guardian RFID system at an estimated cost of \$344,108.25 and direct staff to take such actions necessary to secure the purchase and enter into any necessary agreements.

[Legislation Text](#)

[Letterhead - GUARDIAN RFID - GuilfordCoNC 12-1-20](#)

**C. MISCELLANEOUS**

1. 2020-453 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING NOVEMBER 30, 2020

Accept and approve property tax rebates and releases for the month ending November 30, 2020.

[Legislation Text](#)

[November 2020 NCVTS Pending Refund Report.pdf](#)

[November 2020 Rebate and Releases.pdf](#)

2. 2020-452 TAX COLLECTION AND BEVERAGE LICENSE REPORTS FOR MONTH ENDING NOVEMBER 30, 2020

Accept and approve the tax collection report and beverage licenses issued for month ending November 30, 2020.

[Legislation Text](#)

[401C All Guilford 11-30-2020.pdf](#)

[Bev 11-30-2020 Detail.pdf](#)

3. 2020-439 REQUEST REFUND OF TAX STAMPS FOR WILLIAM R DIX

Approve the refund of \$170.00 to William R Dix due to overpayment of the tax stamps, per GS-105-228.37.

[Legislation Text](#)

[Request for Refund](#)

[First recording B 8354 pg 679-680](#)

[Second recording B 8358 pg 312-313](#)

[GS 105 228 37 Refund Tax Stamps.pdf](#)

4. 2020-444 RECEIVE FY 2020-21 BUDGET PERFORMANCE REPORT FOR OCTOBER 2020

Receive FY 2020-21 Budget Performance Reports for October 2020.

[Legislation Text](#)

[FY 20-21 04 Budget Status Report - Oct 2020 v2.pdf](#)

5. 2020-441 APPROVE SUBMISSION OF 5307/5310/5311 PROGRAM GRANT APPLICATIONS FOR FY 2021-22

Approve submission of the 5307 Urban Area, 5310 Enhanced Mobility for Seniors and Individuals with Disabilities and 5311 Community Transportation Program (CTP) grant applications for FY 2021-22 to the North Carolina Department of Transportation (NCDOT) and adopt the accompanying resolution.

[Legislation Text](#)

**PUBLIC TRANSPORTATION PROGRAM RESOLUTION**

**FY 2022 RESOLUTION**

**Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.**

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for “purchase-of-service” projects under the Capital budget Section 5310 program. WHEREAS, Guilford County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager for the Board of County Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT’s calls for projects, make the necessary assurances and certifications and

be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

6. 2020-447 APPROVAL OF MINUTES

Approve the following sets of minutes:

11/05/2020 Work Session

11/19/2020 Work Session

11/19/2020 Regular Meeting

[Legislation Text](#)

[dmws11.05.20.pdf](#)

[dmws111920.pdf](#)

[dm111920.pdf](#)

**VI. NEW BUSINESS**

1. 2020-436 APPROVE RECEIPT OF GOVERNOR'S CRIME COMMISSION GRANT AND ADDITION OF ONE (1) DEPUTY SHERIFF POSITION

Approve receipt of the Governor's Crime Commission Grant award in the amount of \$186,667; increase Federal/State revenues by \$140,000 and increase the Law Enforcement FY 2020-21 budget by the same amount to reflect the receipt of the grant award; and approve the addition of one (1) Deputy Sheriff position, contingent upon continued grant funding.

[Legislation Text](#)

**2020 CIVIL LEGAL GRANT DOC**

Captain Randy Shepherd introduced the item and noted that the County's match funding amount is approximately \$46,000. He stated the existing and new deputy sheriff positions will be assigned to the Family Justice Center to serve victims of domestic violence.

**Motion was made by Commissioner Alan Perdue, and seconded by Commissioner Alan Branson, to approve receipt of the Governor's Crime Commission Grant award in the amount of \$186,667; increase Federal/State revenues by \$140,000 and increase the Law Enforcement FY 2020-21 budget by the same amount to reflect the receipt of the grant award; and approve the addition of one (1) Deputy Sheriff position, contingent upon continued grant funding.**

**VOTE: Motion carried 8 - 0**  
**AYES: Melvin "Skip" Alston, Alan Branson, Alan Perdue, Carly Cooke, Carolyn Q. Coleman, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**  
**ABSENT: J. Carlvena Foster**

2. 2020-426 APPROVE CONTRACT WITH VINCENT VALUATION LLC TO ASSIST WITH COUNTY WIDE REAPPRAISAL FOR TAX YEAR 2022

Approve a price only contract with Vincent Valuation LLC, in substantial form, for county wide reappraisal services for the Guilford County Tax Department at a cost not expected to exceed \$200,000 per calendar year, or a total of \$400,000 for the term of the contract, beginning October 1, 2020 through June 30, 2022. To the extent this item requires a waiver of purchasing policy it is deemed waived upon approval.

[Legislation Text](#)

[CM 2522 - VINCENT VALUATIONS.pdf](#)

Chavis introduced the agenda item and noted Vincent Valuation staff will be tasked with appraising new construction, allowing Tax staff to focus on the 2022 revaluation process.

Commissioner Branson questioned the normal volume of new construction appraisals conducted by county staff annually and if the vendor would appraise commercial and residential properties.

Chavis noted that the vendor would focus solely on residential properties and stated that while the County normally does not appraise 8,000 units of this type annually, per the contract, this would be the maximum amount the vendor could appraise within a year.

Commissioner Branson referenced prior discussions regarding discrepancies in the appraised value versus actual sale value of commercial properties in Guilford County.

Chavis confirmed they have observed increased appreciation of commercial properties since 2017 and those sale values have exceeded the appraised values. He shared another commercial appraiser has been added to focus on these types of properties, in addition to a data agency to assist in substantiating values for the 2022 revaluation.

Vice Chairman J. Carlvena Foster arrived to the meeting at 5:50PM.

Commissioner Carolyn Q. Coleman questioned why the contract was for a two (2) year term.

Chavis stated reappraisals and appeals will not be completed until the end of 2022, and staff will require the vendor's assistance through the revaluation appeals process.

Commissioner Coleman questioned if bids were received for the contract.

Chavis stated they polled other counties in the state and noted there are only two (2) firms in the state that provide this type of work for entities the size of Guilford County.

Chairman Alston questioned which company was used to assist with the 2017 revaluation.

Chavis stated the county utilized Pearson Reappraisals out of Virginia Beach, VA. He shared Vincent Valuation was chosen because they are more tech-savvy, provide a quality product and received excellent reviews from other counties.

Chairman Alston questioned if staff could determine the percentage difference between the revaluation values and market values for revaluations conducted by the previous company.

Chavis clarified county staff will review all recommendations from the vendor and make final valuation approvals. He shared that their valuations will be based on 2017 rates, which are currently at 86% of, or fourteen (14) points below, market value and expressed his belief that this county is in a better position than when entering into the 2017 reappraisal.

**Motion was made by Vice Chairman J. Carlvena Foster, and seconded by Commissioner Kay Cashion, to approve a price only contract with Vincent Valuation LLC, in substantial form, for county wide reappraisal services for the Guilford County Tax Department at a cost not expected to exceed \$200,000 per calendar year, or a total of \$400,000 for the term of the contract, beginning October 1, 2020 through June 30, 2022. To the extent this item requires a waiver of purchasing policy it is deemed waived upon approval.**

**VOTE: Motion carried 9 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, Carolyn Q. Coleman, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**

3. 2020-454 CONSTRUCTION MANAGER AT RISK FOR THE NEW SHERIFF'S OFFICE BUILDING PROJECT

Approve Samet Corporation as the Construction Manager at Risk for the Sheriff's Office Building project, approve an increase of \$147,500 to the Sheriff's Office Building capital project ordinance to be funded with 2017 Bond Proceeds to fund pre-construction services, and approve the contract, in substantial form, with Samet Corporation which includes preconstruction services in the amount of \$147,500.

[Legislation Text](#)

[CMaR MWBE Memo 12-3-20](#)

[A133 w Exhibits A201 - Guilford Sheriff 20-067 - Final - 12.04.20](#)

[LE Admin Building Renovation - Amend 12-17-20 PENDING.pdf](#)

Dan Durham, Facilities/Property Management/Parks Director introduced the agenda item and noted Samet Corporation's bid was unanimously selected by the County's review committee.

Commissioner Coleman questioned the percentage goal of minority contractors for this project.

Durham stated Samet has a goal of 40% MWBE participation for the project and noted they are still in the design phase. He shared that when the amended contract is returned to the Board with a guaranteed maximum price they will be prepared to provide the MWBE participation breakdown.

Commissioner Coleman questioned the minimum amount of MWBE participation that is allowed on the project.

Durham noted the minimum expectation is to meet state and county requirements for MWBE participation.

Cynthia Barnes-Phipps, MWBE Program Manager, stated the minimum state requirement is 10% MWBE participation and discussed Samet's minority mentor protegee' program that will participate in this project. She shared as the design process proceeds, she will work with the team to break down the projects into sizes that would encourage MWBE participation and would conduct outreach and trainings to prepare contractors for the pre-qualifications involved in this type of contract.

Chairman Alston clarified staff will return to the Board with the final price for the project and also present MWBE participation percentages at that time.

Commissioner Branson noted the work that has been conducted during the design phase and questioned if the Board had been updated regarding the final design. He stated he did not recall receiving information on the design of the new facility and clarified that if Samet Corporation was awarded, they would oversee all three (3) phases of the project. Branson shared that while

the Board's minimum MWBE participation percentage goal is 15%, Samet's MWBE participation rate on the Adult Behavioral Health Crisis Center is currently around 25%.

Durham stated they currently have 37% MWBE participation on the project. Barnes-Phipps clarified the original goal at project outset was 25%.

Chairman Alston questioned if the design had already been presented to the Board.

Durham reviewed the design initially approved in February 2020 and noted that the \$15 million project budget was approved, along with changes to the recommended design options, during the September 17, 2020 work session.

Chairman Alston questioned when the design package would be complete.

Durham stated the bid package for demolition would be complete by April 2021 and then design would be completed, with construction anticipated to begin in 2022.

Chairman Alston requested a projected timeline provided to the Board.

Commissioner Cashion questioned the timeline for all three (3) phases, if the tunnel and sally port could still be utilized during the demolition phase, and if the agenda item is approving construction manager (CM) at risk services for the entire project, not just the current phase.

Durham confirmed the CM at risk services are being approved for the entire project and stated the tunnel would need to be re-routed prior to construction, though it will remain in continuous operation for the duration of the project. He noted they anticipate the whole project completed in by the end of 2023.

Commissioner Perdue clarified the first phase of the project that the county is currently in is comprised of schematic conceptual designs that must be completed before moving on to construction designs.

**Motion was made by Commissioner Alan Branson, and seconded by Vice Chairman J. Carlvena Foster to approve Samet Corporation as the Construction Manager at Risk for the Sheriff's Office Building project, approve an increase of \$147,500 to the Sheriff's Office Building capital project ordinance to be funded with 2017 Bond Proceeds to fund pre-construction services, and approve the contract, in substantial form, with Samet Corporation which includes preconstruction services in the amount of \$147,500.**

**VOTE: Motion carried 9 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, Carolyn Q. Coleman, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**

4. 2020-455 CONTRACT TO PURCHASE PROPERTY ADJACENT TO NORTHEAST PARK

Approve, in substantial form, the contract to purchase the 1.83 acre property located at 3401 Huffine Mill Road, Gibsonville, NC for \$46,000, and authorize staff to take all reasonable and necessary steps to execute the purchase of the property with the total cost of purchase not to exceed \$50,000.

[Legislation Text](#)

[OTP NE Park Land-12042020161318](#)

[Property Plat.pdf](#)

[Overall Parcel\\_Satellite View](#)

Durham introduced the item and stated the current property owners have agreed to sub-divide their property to allow buffers between their land and the park. He stated the purchase will allow the County to construct an emergency entrance which can serve as and a secondary fire exit for larger events.

Commissioner Cashion questioned the remaining balance in the Open Space project account.

Durham shared the remaining amount is \$274,421, after the \$165,000 allocation to the Bandera Farms Project.

Commissioner Branson shared his discussions with the Parks and Recreation Commission regarding this item and expressed his support for the purchase. He spoke to the need for an emergency exit and the importance of supporting local parks as an economic driver for the community. Branson requested an update on the status of placing the Guilford County Prison Farm on the Historical Register.

Commissioner Cashion expressed her interest in having the Guilford County Prison Farm designated as a historical site.

**Motion was made by Commissioner Alan Branson, and seconded by Commissioner Alan Perdue, to approve, in substantial form, the contract to purchase the 1.83 acre property located at 3401 Huffine Mill Road, Gibsonville, NC for \$46,000, and authorize staff to take all reasonable and necessary steps to execute the purchase of the property with the total cost of purchase not to exceed \$50,000.**

**VOTE: Motion carried 9 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, Carolyn Q. Coleman, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**

5. 2020-442 SELECT VOTING DELEGATE FOR NCACC LEGISLATIVE GOALS CONFERENCE

Select a voting delegate for the North Carolina Association of County Commissioners (NCACC) 2021 Legislative Goals Conference.

[Legislation Text](#)

**Motion was made by Vice Chairman J. Carlvena Foster, and seconded by Commissioner Alan Branson to select Commissioner Kay Cashion as voting delegate for the North Carolina Association of County Commissioners (NCACC) 2021 Legislative Goals Conference.**

Commissioner Branson noted that an alternate is typically nominated, in case there is an emergency with the delegate.

**Commissioner Branson made a friendly amendment to the motion on the floor to select Vice Chairman J. Carlvena Foster as the alternate delegate to the NCACC 2021 Legislative Goals Conference. Vice Chairman Foster accepted the amendment.**

**Motion was made by Vice Chairman J. Carlvena Foster, and seconded by Commissioner Alan Branson to select Commissioner Kay Cashion as voting delegate, and Vice Chairman J. Carlvena Foster as alternate voting delegate, for the North Carolina Association of County Commissioners (NCACC) 2021 Legislative Goals Conference.**

**VOTE: Motion carried 9 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, Carolyn Q. Coleman, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**

## VII. HEALTH AND HUMAN SERVICES UPDATE

### A. 2020-458 CARES GRANT AND COVID-19 UPDATES

#### Legislation Text

Dr. Iulia Vann, DHHS-Public Health Division Director, provided an update on the COVID-19 response for Guilford County. She reported 559 new cases were added to the community for a total of over 19,000 total cases, to date. Dr. Vann reviewed the hospitalization rate with a total of 278 deaths, to date. She noted half of the individuals lost to the virus were residents of long-term care communities and shared that our positivity rate is currently 10.9%, which has increased since December 4, 2020. Dr. Vann spoke to the geographic shift in cases to the more rural, eastern and northwestern portions of Guilford County.

Commissioner Branson questioned the specific COVID-19 hot spots within eastern Guilford County.

Dr. Vann referenced the case distribution by zip code and census tract maps in the packet provided.

Commissioner James Upchurch requested data regarding ICU occupancy and ventilator utilization over the six (6) months.

Don Campbell, Emergency Management Division Director, confirmed this information could be added to the situation report, but spoke to the challenge of providing this graphical data as the assignment of available ICU beds is dependent upon space configuration in the hospital, and noted that while they may be able to provide the number of COVID positive in beds, it may not reflect the facility's capacity at that time.

Vice Chairman Foster questioned the process for, and effectiveness of, contact-tracing efforts.

Dr. Vann reviewed the contact-tracing process and stated they are working hard to contact original cases within forty-eight (48) hours of the original report; however, they are finding that many people choose not to respond to questions or follow-up with monitoring. She noted approximately seventy (70) staff are dedicated to contact tracing and investigations.

Commissioner Cashion shared a citizen's concern regarding the lack of COVID-19 mask, temperature check and social distancing protocols at Piedmont Triad Airport (PTI).

Dr. Vann stated she is not very familiar with PTI's procedures, but noted everyone should follow the governor's current executive order and shared she would reach out to the airport and state partner's regarding their policies and requirements.

Dr. Vann provided an update on enforcement training related to the COVID-19 civil penalties Board of Health rule. She shared approximately twenty-three (23) participants completed the

enforcement officer training this week and they are actively working to hire additional public health educators to assist with enforcement. Dr. Vann confirmed they are working with City of Greensboro on case assignment and noted approximately 25-35% of reports received are related to restaurant violations, which will be assigned to Environmental Health inspectors.

Commissioner Perdue stated PTI follows CDC guidelines as they relate to face masks, touchpoints and social distancing, and provided an overview of their policies.

Chairman Alston questioned if the County Attorney's office had reached out to the City of Greensboro about withdrawing their local ordinance.

County Attorney Mark Payne stated his staff had discussed the County's enforcement process and draft version of the Board of Health rule.

Chairman Alston requested staff contact the City of Greensboro to discuss the overlap between the County's Board of Health rule and their local ordinance.

Dr. Vann discussed updates and the process for deployment of COVID-19 vaccines. She noted Moderna is moving forward with FDA emergency use authorization for their vaccine and reviewed the phased approach and criteria for distribution. Dr. Vann shared Guilford County should receive 2,000 doses of vaccine next week and shared are close to finalizing the process for vaccination clinics.

Chairman Alston questioned if the 2,000 doses were restricted for distribution to a specific group.

Dr. Vann confirmed these doses will be given to those groups identified in Phase 1A of the state's vaccine distribution plan.

Chairman Alston questioned when the vaccine would be available to the general public.

Dr. Vann shared the vaccine could be generally available by spring 2021, dependent upon the criteria and time associated with each phase of the distribution plan. She noted the state determines the amount of vaccine allocated to each county.

Commissioner Coleman questioned if extra doses were available in the Pfizer vaccine distribution and the potential to serve additional citizens with these doses. She spoke to the need to disseminate the message through radio, television or local churches that African-Americans should receive the vaccine.

Dr. Vann discussed the potential for an additional dose in the Pfizer vaccine and confirmed they will work to integrate this information in the vaccine management system to ensure it is all utilized. She addressed the historically disproportionate impact of research upon the African-American community, and stressed the importance of outreach and communication to dispel myths and encourage vaccination.

Commissioner Carly Cooke questioned the process to ensure those receiving their initial vaccination will return for their second dose.

Dr. Vann discussed the scheduling and notification components in the state's vaccine management system.

Commissioner Justin Conrad questioned if all those who attended training were all county employees and questioned the total number of reports since the Board of Health rule was implemented.

Dr. Vann confirmed all training attendees were county employees and stated they have received approximately thirty (30) reports daily since the rule was implemented, with 25% dedicated to restaurant violations and the remaining related to other businesses.

Commissioner Conrad questioned the total number of additional employees needed to enforce the rule based upon existing staff.

Dr. Vann shared plans to hire three (3) Public Health Educators and noted they will assess to determine if additional staff are needed to address violations.

Payne stated they will also work with local entities to determine if they have staffing available to assist with these violations.

Commissioner Conrad expressed his hope that as time passes, compliance will increase, and the twenty-three (23) trained positions should be able to manage the volume of reports received. He requested a list of the twenty-three positions that underwent training.

The Board discussed the frequency of enforcement reporting and mechanism for tracking.

Campbell discussed the vaccine distribution plan for Phase 1 and noted the vaccination clinics will be stationary to ensure residents know where to return for their second dose.

Vice Chairman Foster questioned the effectiveness of the initial dose if the 2<sup>nd</sup> vaccine does is not administered.

Dr. Vann noted that, per the research, the booster dose is necessary to achieve 95% effectiveness of the vaccine. If the second dose is not received, the initial dose is only 70% effective against the vaccine, but the length of time for efficacy is currently unknown.

Vice Chairman Foster questioned the percentage of Board of Health complaint calls for High Point.

Dr. Vann stated a few had been received and would provide an exact number.

Commissioner Cashion questioned the anticipated period of protection after receiving the vaccine.

Dr. Vann stated this information is unknown and spoke to the importance of continuing studies to identify this period of time.

**Motion was made by Vice Chairman J. Carlvena Foster, and seconded by Commissioner Kay Cashion, to authorize staff to take all necessary actions to allocate remaining unexpended and unencumbered CARES funds to be used toward eligible public safety salaries and associated county-related CARES expenses.**

**VOTE: Motion carried 8 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**  
**ABSENT: Carolyn Q. Coleman**

**Motion was made by Commissioner Carly Cooke, and seconded by Commissioner James Upchurch, to authorize staff to take any and all actions, including establishment of any necessary project ordinances, to allocate an amount to not exceed \$21 million from the General Fund towards the following initiatives to address the ongoing negative impacts resulting from the COVID-19 pandemic:**

**Up to \$5 million to be set aside for Guilford County Schools COVID-19 needs, with expense requests to be brought before the Board for separate consideration;**  
**Up to \$10 million for Guilford County expenses and needs to implement COVID-19 vaccination distributions and continued mitigation efforts;**  
**\$500,000 for childcare support and extended learning programs;**  
**\$200,000 for arts & culture agencies impacted by losses due to COVID-19;**  
**\$300,000 to help address food insecurities during the upcoming winter months; and**  
**Up to \$5 million to help fund education and enforcement efforts for Guilford County Board of Health COVID-19 civil penalties rule.**

Commissioner Conrad questioned the need to allocate \$5 million towards enforcement efforts.

Chairman Alston shared these funds would be allocated to address additional staffing, public service announcements and educational campaigns, if needed, for enforcement efforts.

Commissioner Conrad shared that, based upon the current call volume, the county has sufficient staffing to manage enforcement efforts at this time.

Commissioner Cooke clarified the motion on the floor allocates up to \$5 million, with the hope that this entire allocation will not be required.

Commissioner Branson expressed concerns with the allocation to Guilford County Schools (GCS) and their recent COVID-19 related requests. He spoke to the need to safely return

students back to school and questioned if there had been any recent conversations with the GCS Superintendent regarding their request for classroom air purification systems.

Chairman Alston confirmed there had been discussion and additional questions were raised by Commissioners that should be addressed by GCS within the next week.

Commissioner Perdue spoke to the significant need for COVID-19 testing within the community and the potential to overwhelm the hospital system's testing capacity. He expressed his unwillingness to support the motion on the floor because it does not include funding for testing.

Chairman Alston stated that the allocated funding can be reappropriated for testing, if there is a need.

Commissioner Perdue stated the motion does not specifically address testing.

Commissioner Cooke clarified the motion is comprised of requests and ideas from several Commissioners and includes an allocation of \$10 million towards continued mitigation efforts, which includes ongoing testing.

**Motion was made by Commissioner Carly Cooke, and seconded by Commissioner James Upchurch, to authorize staff to take any and all actions, including establishment of any necessary project ordinances, to allocate an amount to not exceed \$21 million from the General Fund towards the following initiatives to address the ongoing negative impacts resulting from the COVID-19 pandemic:**

**Up to \$5 million to be set aside for Guilford County Schools COVID-19 needs, with expense requests to be brought before the Board for separate consideration;**

**Up to \$10 million for Guilford County expenses and needs to implement COVID-19 vaccination distributions and continued mitigation efforts;**

**\$500,000 for childcare support and extended learning programs;**

**\$200,000 for arts & culture agencies impacted by losses due to COVID-19;**

**\$300,000 to help address food insecurities during the upcoming winter months; and**

**Up to \$5 million to help fund education and enforcement efforts for Guilford County Board of Health COVID-19 civil penalties rule.**

**VOTE: Motion carried 6 - 3**

**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Carly Cooke, Carolyn Q. Coleman, James Upchurch, Kay Cashion**

**NOES: Alan Branson, Alan Perdue, Justin Conrad**

Chairman Alston noted the upcoming motion is important to address housing and utility needs related to COVID-19 impacts, but due to potential conflicts of interest with several Board members who either have direct interest or have immediate family members with direct interests in rental properties, several Commissioners would be required to recuse themselves from voting

on this matter, under advice from the County Attorney. He shared he would recuse himself from the vote and Vice Chairman Foster commence with the meeting.

Commissioners Branson, Cooke, Cashion and Conrad also identified that they must recuse themselves from voting on the upcoming motion.

Commissioner Perdue expressed concerns that only three (3) members of the Board would be able to vote on the upcoming motion and shared that he must also recuse himself from voting on the motion.

Payne reviewed the legal procedure associated with the vote and reiterated those with interests in rental properties legally cannot vote on the motion.

The Board discussed the legalities surrounding the motion and adoption of the assistance program.

Commissioner Coleman shared the assistance checks should be made payable to the landlord instead of the assistance applicant.

Commissioner Branson shared a similar assistance program is offered by Piedmont Triad Regional Council (PTRC).

Chairman Alston reminded the Board that only questions related to the motion could be discussed, not potential program policy.

Payne clarified the program, if adopted, could be administered by a third party, but noted this could be discussed at a later time.

Commissioner Perdue expressed his concerns related to the assistance program.

Chairman Alston turned the meeting over to Vice Chairman Foster.

**Motion was made by Commissioner James Upchurch, and seconded by Commissioner Carolyn Q. Coleman, to authorize staff to take any and all action, including establishment of any necessary project ordinances, to allocate \$5 million in General Fund dollars to implement a housing and utility assistance program for those negatively impacted by COVID-19.**

Commissioner Coleman questioned if the tenants of the Commissioners who have recused themselves from the vote are eligible to receive assistance from the program.

Acting Chairman Foster reiterated there would be no discussion of policy during the meeting, the motion only establishes and appropriates funding towards the assistance program.

Payne clarified the motion on the floor does not establish the policy and noted this would be answered as the program is developed.

**Motion was made by Commissioner James Upchurch, and seconded by Commissioner Carolyn Q. Coleman, to authorize staff to take any and all action, including establishment of any necessary project ordinances, to allocate \$5 million in General Fund dollars to implement a housing and utility assistance program for those negatively impacted by COVID-19.**

**VOTE: Motion carried 3 - 0**  
**AYES: J. Carlvena Foster, Carolyn Q. Coleman, James Upchurch**  
**NOES: None**  
**RECUSED: Melvin “Skip” Alston, Alan Branson, Justin Conrad, Carly Cooke, Kay Cashion, Alan Perdue**

Acting Chairman Foster thanked the Board for its vote and spoke to the need for rental and utility assistance programs in the community. She returned the meeting back to Chairman Alston.

**VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.**

A. 2020-440 APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Approve the following appointments and reappointments to various boards and commissions:

**Fire District Commission - Guilford Randolph**

Reappoint Edith Nelson to 4th term (November 2, 2020 - November 1, 2022)

Reappoint Roger Blackwell to 2nd term (November 29, 2020 - November 28, 2022)

**Guilford County Juvenile Crime Prevention Council**

Appoint Valerie Jones to 1st term as Mental Health Designee (December 17, 2020 - December 16, 2022)

Reappoint Greyson S. Rainwater to 2nd term as Youth Representative (February 1, 2020 - January 31, 2022)

[Legislation Text](#)

[VJones\\_App\\_111320.pdf](#)

[GRainwater\\_Reapp\\_120420.pdf](#)

**Motion was made by Commissioner Alan Branson, and seconded by Commissioner Carly Cooke, to approve the following appointments and reappointments to various boards and commissions:**

**Fire District Commission - Guilford Randolph**

Reappoint Edith Nelson to 4th term (November 2, 2020 - November 1, 2022)

Reappoint Roger Blackwell to 2nd term (November 29, 2020 - November 28, 2022)

**Guilford County Juvenile Crime Prevention Council**

Appoint Valerie Jones to 1st term as Mental Health Designee (December 17, 2020 - December 16, 2022)

Reappoint Greyson S. Rainwater to 2nd term as Youth Representative (February 1, 2020 - January 31, 2022)

**VOTE: Motion carried 8 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, Carolyn Q. Coleman, Justin Conrad, Kay Cashion**  
**NOES: None**  
**ABSENT: James Upchurch**

**B. 2020-443 EXCEPTION REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

Approve the following exception reappointments to various boards and commissions:

**Adult Care Home Community Advisory Committee**

Reappoint Misti Ridenour to 5th term (January 30, 2021 - January 29, 2024)

[Legislation Text](#)

[MRidenour Term Exempt Reapp 112420.pdf](#)

**Motion was made by Commissioner Kay Cashion, and seconded by Commissioner Alan Branson, to approve the following exception reappointments to various boards and commissions:**

**Adult Care Home Community Advisory Committee**

Reappoint Misti Ridenour to 5th term (January 30, 2021 - January 29, 2024)

**VOTE: Motion carried 9 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, Carolyn Q. Coleman, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**

**IX. COMMENTS FROM COUNTY MANAGER**

There were no comments from Deputy County Manager Clarence Grier.

**X. COMMENTS FROM COMMISSIONERS**

Commissioner Coleman questioned if the Board will be able to provide input on the rental and utility assistance programs.

Chairman Alston clarified the Board will define the program and staff will implement.

Commissioner Perdue thanked staff for all the work they do to keep the county going during the pandemic and wished everyone a Merry Christmas and Happy New Year.

Vice Chairman Foster referenced recent donations from MacKenzie Scott to NC A&T State University, United Way of Greater Greensboro and YMCA of High Point. She encouraged the Board to recognize and thank her for her philanthropy. Foster thanked DHHS Director Heather Skeens and staff for their efforts in administering the extended learning program and shared Calvary Baptist Church received funding to assist them in serving hot meals to the community. She noted the meals are targeted to homeless individuals and families in need, and the next event would occur this Saturday with plans to feed 250+ individuals. Foster extended condolences to the family of Deputy Sheriff Norman Daye and wished everyone a Merry Christmas.

Commissioner Branson expressed his pleasure to serve on the Board as Commissioner, Vice Chairman and two (2) years as Chairman, and spoke to the accomplishments of the prior Board. He shared his gratitude for the opportunity to represent Guilford County and District 4 over the years and expressed concerns with the absentee ballot voting system during the 2020 election. He extended Christmas wishes to everyone.

Commissioner Cooke extended her condolences to the family of Master Corporal Daye in his passing and shared she was pleased that some relief would be extended to the community

through tonight's votes and thanked staff for their hard work. She wished everyone Happy Holidays.

Commissioner Cashion shared the Dolley Madison Womens Club has supported the community for over forty (40) years and continues to support youth in the Juvenile Detention Center through its annual Christmas donation event. She noted the club delivered forty (40) Christmas bags, in addition to book and clothing contributions, to the center and also collected food for veterans this year. She extended sympathy to the family of Frank Liano on his recent passing related to COVID-19. Cashion discussed the December 8-9 NCACC Board of Directors meeting where legislative goals were reviewed and provided an update on her work on the Tax and Finance committee. She noted that out of 400 submissions, twenty (20) goals were chosen to present to general membership during the NCACC Legislative Conference scheduled for January 14-15, 2021. Cashion requested the link to the NCACC steering committees forwarded to the Board for review. She thanked staff for all of their efforts and wished everyone a happy holiday.

Chairman Alston thanked the Clerk's office for leading efforts on the recent Guilford County Food Drive and recognized the Sheriff's Office as they continue to collect toys for the holiday season. He reminded everyone of the 3W's for the season – Wash, Wait, Wear, and wished everyone a safe and Merry Christmas.

Commissioner Coleman shared that over 8 million people are moving towards poverty as a result of COVID-19 impacts and spoke to the need for ongoing food distribution programs after the holiday season. She announced a food distribution event would occur at New Zion Missionary Baptist Church from 12-2PM on December 18.

Commissioner Conrad requested an update on the interlocal agreements with local entities regarding the Board of Health COVID-19 civil penalties rule.

Payne stated that a draft version of the agreement was forwarded to the attorneys for the cities of Greensboro and High Point for review.

Commissioner Conrad extended wishes for a Happy Hanukkah and a Merry Christmas.

**XI. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 (a) (3) and (6) FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY AND TO DISCUSS A PERSONNEL MATTER.**

**Motion was made by Commissioner Alan Perdue, and seconded by Commissioner Alan Branson, to hold closed session pursuant to N.C.G.S. §143-318.11 (a) (3) and (6) for the purpose of consulting with the County Attorney and to discuss a personnel matter.**

**VOTE: Motion carried 9 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, Carolyn Q. Coleman, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**

The meeting recessed into closed session at 8:30PM.

The meeting reconvened from closed session into open session at 9:47PM.

**Motion was made by Commissioner Alan Perdue, and seconded by Vice Chairman J. Carlvena Foster, to reconvene the meeting from closed session to open session.**

**VOTE: Motion carried 8 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**  
**ABSENT: Carolyn Q. Coleman**

**Motion was made by Chairman Melvin "Skip" Alston, and seconded by Vice Chairman J. Carlvena Foster to accept the resignation of County Manager Marty Lawing and the mutually agreed upon terms of separation.**

**VOTE: Motion carried 5 - 3**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Carly Cooke, James Upchurch, Kay Cashion**  
**NOES: Alan Branson, Alan Perdue, Justin Conrad**  
**ABSENT: Carolyn Q. Coleman**

**Motion was made by Chairman Melvin "Skip" Alston, and seconded by Vice Chairman J. Carlvena Foster, to hire Michael Halford to fill the County Manager vacancy at an initial rate of \$226,125, and authorize staff to take any and all necessary measures to complete execution of the employee contract and other appropriate terms and conditions; and also, until such time as Mr. Halford can assume his duties, assign all duties, powers and authorities of the County Manager on an interim basis to Clerk to Board Robin Keller with a 10% increase in pay. These duties are to also include signatory responsibilities required for any of the CARES federal funding.**

**VOTE: Motion carried 8 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**  
**ABSENT: Carolyn Q. Coleman**

## **XII. ADJOURN**

**Motion was made by Commissioner Alan Perdue, and seconded by Commissioner Alan Branson, to adjourn the meeting.**

**VOTE: Motion carried 8 - 0**  
**AYES: Melvin "Skip" Alston, J. Carlvena Foster, Alan Branson, Alan Perdue, Carly Cooke, James Upchurch, Justin Conrad, Kay Cashion**  
**NOES: None**  
**ABSENT: Carolyn Q. Coleman**

There being no further business, the meeting was adjourned by unanimous consent at 9:51PM.

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Melvin "Skip" Alston  
Chairman

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Robin B. Keller  
Clerk